

PURCHASE ORDER
MARIANO MARCOS STATE UNIVERSITY
 City of Batac 2906 Ilocos Norte

MARIANO MARCOS STATE UNIVERSITY



2N1104559

Supplier : NOVELTY ENTERPRISES	P.O. No. : 07308603-2022-08-477
Address : City of Batac	Date : August 02, 2022
TIN : 110-555-521-000	Mode of Procurement : NP-Small Value

Gentlemen: PR No.: 2022-05-105(07308603)- PCC
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MMSU, City of Batac	Delivery Term : FOB Destination
Date of Delivery : within 20 calendar days upon receipt of P.O.	Payment Term : N/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OSD-112-296	ea	DATA FILE BOX, (5"x9"x15-3/4"), Files	30 \	120.00 \	3,600.00 \
OSD-112-443	pc	FOLDER, long, ordinary	100 \	4.00 \	400.00 \
31201610-GL-J01	pc	GLUE, all purpose, bot	5 \	45.00 \	225.00 \
44121708-MP-B01	pc	MARKING PEN, permanent, black	50 \	20.00 \	1,000.00 \
44121708-MP-B02	pc	MARKING PEN, permanent, blue	20 \	20.00 \	400.00 \
OSD-112-158	roll	TAPE, double sided, foam tape, 1/2"	10 \	60.00 \	600.00 \
31201503-TA-M01	roll	TAPE, masking (1"), 24mm, 50 m length	10 \	45.00 \	450.00 \
31201503-TA-M02	roll	TAPE, masking (2"), 50mm, 50 m length	20 \	60.00 \	1,200.00 \
TOTAL					7,875.00

(Total Amount in Words): Seven Thousand Eight Hundred Seventy Five Pesos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

Signature over Printed Name of Supplier

 Date
 8-31-22

GRACE MARJORIE R. RECTA
 Center Director

Fund Cluster : 07308603 Funds Available : _____ <p align="center"> _____ IMELDA C. CORPUZ Chief, Accounting Office </p>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
--	---